

# WEBB COUNTY, TEXAS

# COMMISSIONERS COURT AGENDA

## **PUBLIC NOTICE**

COMMISSIONERS COURT MEETING WEBB COUNTY COURTHOUSE 1000 HOUSTON STREET, 2<sup>ND</sup> FLOOR LAREDO, TEXAS 78040 August 11, 2003 1:30 p.m.

- 1. CALL TO ORDER BY JUDGE, LOUIS H. BRUNI
- 2. ROLL CALL BY MARGIE IBARRA, COUNTY CLERK
- 3. PLEDGE OF ALLEGIANCE
- 4. APPROVAL OF MINUTES JULY 25, 2003 and JULY 28, 2003 MEETINGS
- 5. APPROVAL OF BILLS, PAYROLL AND MONTHLY REPORTS
- 6. COMMUNICATIONS –
- **7. PUBLIC COMMENT-** This section provides the public the opportunity to address the Commissioners Court on any items on the Agenda. Members of the public wishing to participate must complete a Witness Card specifying which agenda item they wish to comment on. Each public member will be allowed a total of three (3) minutes within which to make any/all public comments.

#### LOUIS H. BRUNI

Webb County Judge (956) 523-4600

#### JERRY VASQUEZ

Commissioner, Precinct 1 (956) 523-4617

#### JUDITH G. GUTIERREZ

Commissioner, Precinct 2 (956) 523-4624

#### FELIX VELASQUEZ

Commissioner, Precinct 3 (956) 523-4625

#### DAVID R. CORTEZ

Commissioner, Precinct 4 (956) 523-4653

#### MARGIE IBARRA

Webb County Clerk (956) 523-4251

#### **HOMERO RAMIREZ**

Webb County Attorney (956) 523-4044

#### LEO FLORES

Webb County Auditor (956) 523-4016

#### COURT TO DISCUSS AND ACT ON THE FOLLOWING:

### LOUIS H. BRUNI, WEBB COUNTY JUDGE

- 8. Discussion and possible action by resolution of the Webb County Commissioners Court to call for the recall of the County's member on the Webb County Appraisal District Board of Directors and to cast all of Webb County's 932 votes to recall the County's member on the Webb County Appraisal District Board of Directors as per Section 6.033 of the Texas Property Tax Code.
- 9. Discussion and possible action by resolution of the Webb County Commissioners Court to nominate a candidate for the Webb County Appraisal District Board of Directors as a result of the recall of the County's member and to cast all of the Webb County's 932 votes for Commissioner Felix Velasquez as Webb County's new member to the Webb County Appraisal District Board of Directors for the remainder of the 2002-2003 term as per Section 6.033 of the Texas Property Tax Code.
- **10.** Discussion and possible action on the approval of a resolution and order requesting financial assistance from the Texas Water Development Board; authorizing the filing of an application for assistance; and, making certain findings in connection therewith.
- **11.** Discussion and possible action on an order authorizing publication of notice of intention to issue Certificates of Obligation and other matters related thereto.
- **12.** Status report on the Texas Water Development Board Economically Distressed Area Programs.
- 13. Discussion and possible action to direct Webb County Chief of Staff, Raul Casso and Executive Administrator, Carlos Villarreal, to explore the current condition of the Webb County Jail, and to determine Webb County's requirements, if any, for additional Jail space occasioned thereby.

### FELIX VELASQUEZ, COMMISSIONER PRECINCT 3

- **14.** Status report from Mr. Jim Frances, Consultant, on the 5<sup>th</sup> Bridge Project and the projected date of issuance of the Presidential Permit to the County of Webb.
- **15.** Discussion and possible action on modifying the existing operating agreement with Mr. Balt Ramos Inc. effective October 1, 2003 and for the remaining years on the existing contract.
- **16.** Status report from the Road and Bridge Superintendent on the condition of the County Roads.
- **17.** Status report on the repairs needed at LIFE Downs caused by the June 2<sup>nd</sup> storm and other matters.

### MEDIA BREAK - FIFTEEN MINUTES COURT RECESS

## **COUNTY ATTORNEY**

18. Discussion and possible action to enter into a five (5) year (September 1, 2003 through July 31, 2008) commercial lease agreement with Jose Mario Flores concerning office lease space of approximately 4000 square feet located at 1701 East Hillside at a cost of FOUR THOUSAND DOLLARS (\$4,000.00) a month over the first year of the lease term and with a rental escalation provision of 3.9% per year over the next four years of the lease term, and authorizing the Webb County Judge to execute all relevant documents. [Account #903-4207-6012 Rent Requested by Webb County Head Start]

- 19. Discussion and possible action to accept a one (1) year (August 1, 2003 through July 31, 2004) grant award from the State of Texas, Office of the Governor Criminal Justice Division (Juvenile Accountability Project), in the amount of THIRTY FIVE THOUSAND THREE HUNDRED AND THIRTY NINE DOLLARS (\$35,339.00)[Assistant County Attorney (\$24,244), Fringe (\$6,107), Project Supplies (\$4,988) with Webb County providing a cash match contribution of THREE THOUSAND FIVE HUNDRED AND THIRTY FOUR DOLLARS (\$3,534.00) of the overall grant, and authorizing the Webb County Judge to execute all relevant documents. [Grant Fund 153-1301; slot # 2080 Requested by County Attorney)
- 20. Discussion and possible action to enter into a equipment lease agreement with Kyocera Mita, Inc. for one (1) Kyocera Mita KM-5530 digital copier to be located at the Webb County Head Start office for a thirty-six month (7/02/03 through 7/01/06) lease in the amount of TWO HUNDRED AND NINETY DOLLARS (\$290.00) per month for a total cost of TEN THOUSAND FOUR HUNDRED AND FORTY DOLLARS (\$10,440) over the lease term, and, authorizing the County Judge to execute all relevant documents. [903-4207-6014 Equipment Rental Requested by Head Start]
- 21. Discussion and possible action to enter into a one (1) year "Texas Vine Grant Contract" agreement (August 11, 2003 through August 31, 2004) with the State of Texas, Office of the Attorney General, to pay Webb County for costs to be incurred by Webb County's participation in Texas Vine Program, a statewide crime victim notification services, in an amount not to exceed FIFTY TWO THOUSAND EIGHT HUNDRED AND FORTY THREE DOLLARS (\$52,843.00), and authorizing the Webb County Judge to execute all relevant documents. [Requested by Webb County Sheriff]
- 22. Discussion and possible action to enter into a one (1) year and two month service agreement (July 1, 2003 through August 31, 2004) with Appriss, Inc. to provide victim notification services ("Texas Vine" Program) at a cost not to exceed FIFTY-TWO THOUSAND EIGHT HUNDRED AND FORTY-THREE DOLLARS (\$52,843.00) and authorizing the Webb County Judge to execute all relevant documents. [Requested by Webb County Sheriff]
- 23. Discussion and possible action to designate and appoint Deputy Sheriff Humberto Villarreal as "Project Coordinator" and Raphael Pena, from Management Information System Department, Webb County's

- "Information Technology Contact" person for the Texas VINE Program. These individuals will coordinate the implementation of the Texas Vine Program for Webb County. [Requested by Webb County Sheriff]
- 24. Discussion and possible action to consider and adopt a resolution and order authorizing and establishing a central counting station, at the Webb County Administration Building 1<sup>st</sup> floor conference room, to tabulate election ballots for the September 13, 2003 Constitutional Amendment election, and the appointment and compensation of the central station counting manager, a tabulation supervisor, and a central counting station judge. John Beckelhymer is appointed as the Central Counting Station Manager at NO salary, Eduardo Flores will be the tabulation supervisor compensated at a salary of \$350.00, and Armando X. Lopez will be the Central Counting Station Manager at a salary of \$75.00. [Account # 001-0107-6705 Election Expense]
- 25. Discussion and possible action to consider and adopt a resolution and order authorizing and establishing the salaries for temporary deputy early voting clerks and election day judges and clerks for the September 13, 2003 Constitutional Amendment Election with said salaries being \$7.50 per hour for early voting and election day judges and \$6.50 per hour for early voting and election day clerks. [Account # 001-0107-6705 Election Expense]
- 26. Discussion and possible action to enter into an engineering contract with Sherfey Engineering Company, L.L.C. in the amount of THIRTY-EIGHT THOUSAND FOUR HUNDRED DOLLARS (\$38,400.00) for the design of water and wastewater yard lines for residences in the Colonias Old Milwaukee and Tanquecitos I and authorizing the County Judge to sign all relevant documents.[State Grant #721175]
- 27. Discussion and possible action to accept by order the dedication of rightof-way from owners of property in various colonias for right of way and utility easements and authorizing the County Judge to sign all relevant documents.

- 28. Discussion and possible action regarding the purchase of Lots 1,2,3,4 and the South ½ of the lots 5 and 6, Blk 197, W.D., City of Laredo, (Tex-Mex property). [Closed Session requested pursuant to Government Code Title 5, Subchapter D, Sec. 551.071 (Consultation with Attorney) and 551.072 (Deliberation Regarding Real Property)]
- **29.** Discussion and possible action to clarify and/or amend agreement with Ramon Garcia, P.C. concerning representation by Mr. Garcia of Webb County. Only July 14, 2003, the Commissioner Court approved a contract of engagement with Mr. Garcia.

#### **COUNTY CLERK**

**30.** Discussion and possible action on the approval of a line item transfer in the amount of \$15,000 from account #001-1102-5001(Payroll-Public Defender) to account #001-1120-6014(Equipment Rental-County Clerk \$9,000 and \$6,000 to account #001-1120-6005 (Postage-County Clerk).

## **COUNTY TAX**

- **31.** Discussion and possible action to approve certification of Tax Roll. One hundred percent (100%) anticipated collection for FY 2004.
- **32.** Discussion and possible action to approve request for refund as recommended by the Tax Assessor-Collector as follows
  - Chase Manhattan, Attn:Renee Roach, Tax Recovery Reason: Over Payment Total Refund: \$2,313.89

## **DISTRICT ATTORNEY**

- **33.** Discussion and possible action on the approval of a line item transfer in the amount of \$1,000 from account # 001-1100-6403 (Repair and Maintenance Vehicles) to account # 001-1100-6205 (Materials and Supplies)
- **34.** Discussion and possible action to add a seized vehicle (1998 Nissan Maxima VIN: JNICA 21D8WT504040) to the District Attorney's Office.

## 341<sup>ST</sup> DISTRICT CLERK

**35.** Discussion and possible action on the approval line item transfers in the amount of \$113,000 as follows:

FROM:	Account #001-1050-6018(Transcripts)	\$ 25,000
	Account #001-1050-6026(Visiting Judge)	13,000
	Account #001-1050-6029(Ct.Interpreter/Reporter)	31,000
	Account #001-1050-6713(Evaluation Services)	19,000
	Account #001-1050-6900(Expert Witness)	9,000
	Account #001-1050-6950(Investigation Expenditure	3,000
	Account #001-1050-7000(Other Litigation Expense)	13,000
	TOTAL:	\$113,000

TO: Account #001-1050-6024(Appointed Atty) \$ 25,000 Account #001-1050-7001(Indigent Defense) <u>88,000</u> TOTAL: \$113,000

### **ECONOMIC DEVELOPMENT**

**36.** Discussion and possible action to approve Change Order #3 to the Caldwell Tanks, Inc. TCDP Contract #721859 – (Oilton Elevated Water Storage Tank) not to exceed the amount of Nineteen Thousand Dollars (\$19,000.00) to install a sand separator and 8" gate valve. (Account #653-8001-8701 Water Facilities)

37. Discussion and possible action on authorizing the submission of an application to the Corporation for National and Community Service for an AmeriCorps Vista Program. Project will include grant funds for 15 volunteer positions for a 1 year period of service, October 2003 to September 2004 with potential for an additional 2 years with satisfactory performance for the purpose of homeland security and assisting senior citizens in poverty. Potential worksite partners may include:

Webb County Community Action Agency		Positions
South Teas Development Council	1	Position
(Area Agency on Aging)		
Border Area Nutrition Council (BANC)		Position
American Red Cross		Position
Sheriff's Department		Position
County Engineering Department		Position
El Aguila Transportation Program		Position
Laredo Regional Food Bank		Position

The County will provide \$76,000 in In-Kind as a local project match.

### **ENGINEER DEPARTMENT**

- **38.** Discussion and possible action authorizing a resolution requesting \$4,000,000 additional funding from the Texas Water Development Board (TWDB) for the Economic Distressed Areas Program (EDAP) for El Cenizo and Rio Bravo.
- **39.** Discussion and possible action authorizing to amend the existing contract with CH2M Hill Inc. (Engineer) from \$1,044,000 to \$1,144,000. [610-8006-6023-6 and 648-8006-6023-6 Contract Services Design Phase Engineering Rio Bravo Capital Project and TWDB EDAP Water Project]

## JUVENILE DEPARTMENT

**40.** Discussion and possible action on the approval of line item transfer in the amount of \$10,000 from account #001-1301-5001 (Payroll) to account #001-1301-6401 (Repair and Maintenance of Building).

#### **HEAD START**

**41.** Discussion and possible action to fill the following slots effective August 11, 2003:

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Slot #2033, AA Teacher (40 hrs/week for 10 months) at $19,582 Slot #1905, CDA Teacher (40 hrs/week for 10 months) at $18,372 Slot #1040, Teacher Aide (40 hrs/week for 10 months) at $13,960 Slot #1350, Teacher Aide (40 hrs/week for 10 months) at $13,960 Slot #1613, Teacher Aide (40 hrs/week for 10 months) at $13,960 Slot #1084, Bus Driver (40 hrs/week for 10 months) at $15,893 Slot #1088, Bus Driver (40 hrs/week for 10 months) at $15,893
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#### PLANNING DEPARTMENT

**42.** Discussion and possible action to issue "Certifications Regarding compliance with Plat Requirements and the Connection of Utilities" to authorize utility connections to the following properties:

Connection(s) qualifying under Section 232.029 (i);

- Lot 56, Ranchitos Los Mesquites subdivision, (Electricity-one dwelling only);
- 2. Tract 71, Tanquecitos south Acres Subdivision, (Electricity-one dwelling only).

## **PURCHASING AGENT**

- **43.** Discussion and possible action to authorize the purchasing agent to solicit bids for one (1) type III bus for the Community Action Agency Transportation Department.[Account # 980-8001-8801 Capital Outlay]
- **44.** Discussion and possible action to authorize the Purchasing Agent to purchase ONE HUNDRED AND THIRTY FOUR (134) child restrain harness from One Stop Bus Stop, Inc. for the Head Start Department in the amount of \$10,184.00. [Account # 903-4207-6403 Repair Maintenance Vehicles]
- **45.** Discussion and possible action to authorize the Purchasing Agent to purchase two (2) playground structures from Kaplan in the amount of \$9,481.00 for the Head Start Department. [Account #903-4207-6225 Play Ground Supplies]

- **46.** Discussion and possible action to authorize the Purchasing agent to purchase educational products from Lakeshore Learning Materials in the amount of \$16,175.40. [Account #903-4207-6069 Classroom Supplies]
- **47.** Status Report on the insurance related items caused by June 2, 2003 storm.
- **48.** Discussion and possible action to authorize payment to J. Starr Construction Company in the amount of \$17,424.00 for the Casa Blanca Golf Course (Cart Barn). [Account # 001-0105-6032-04 Storm Damage]
- **49.** Discussion and possible action to authorize the purchase of services and material for the Casa Blanca Golf Course from Professional Golf Service in the amount of \$24,787.00 and Osburn Materials, Inc., in the amount of \$15,240.00. [Account #001-6001-6205 Material and Supplies]
- **50.** Discussion and possible action to authorize the purchase of McAfee Active Defense Licenses (AVD) and support from SHI Government Solutions (State Contract #122-369-5478-500) through Texas DIR Rates for Management Information System Department in the amount of \$20,019.96. [Account #001-0500-6402 Repair and Maintenance Equipment]
- **51.** Discussion and possible action to authorize the purchase of the following equipment from Dell in the amount of \$96,781.08:
  - 1. (64) M42 Intel Pentiums
  - 2. (12) A50 Intel Pentium
  - 3. (1) R40 Edu Intel Pentium (Complete Computers System)
  - 4. (8) Printers with cables

[Account #149-1305-8801 Capital Outlay for the Juvenile Justice Alternative Education Program]

### **RIO BRAVO & EL CENIZO COMMUNITY CENTERS**

**52.** Discussion and possible action on the approval of the following line item transfers:

**FROM:** Account #001-6105-6204(Fuel & Lubricants) \$500

**TO:** Account #001-6105-6205(Material & Supplies) \$500

(Rio Bravo Community Center)

**FROM:** Account #001-6101-6204(Fuel & Lubricants) \$500

**TO:** Account #001-6101-6205(Material & Supplies) \$500

(El Cenizo Community Center)

#### RISK MANAGEMENT DEPARTMENT

- **53.** Discussion and possible action to fill slot #1989 (Receptionist) at a rate of \$8.48 an hour effective August 11, 2003.
- 54. Discussion and possible action regarding claim of the El Cenizo Community Center for property damage and burglary incurred to the center property which occurred on or about June 29, 2003. [Executive session is requested pursuant to Title 5, Subchapter D, Section 551.071 of the Texas Government Code (Consultation with Attorney)]
- **55.** Discussion and possible action to award contract for RFP 2003-14 for a Managed Care Health Plan, Managed Drug Plan and Group Life and Accidental Death & Dismemberment Plan.

## ROAD AND BRIDGE DEPARTMENT

- **56.** Discussion and possible action to fill slot #647 (Secretary D.P.S.) at \$11.54 per hour, effective August 11, 2003.
- **57.** Adjournment.

The Webb County Commissioners Court hereby reserves the right to go into executive session at any time during this public meeting, if such is requested by the County Attorney or other legal counsel for the County, pursuant to his or her duty under Section 551.071(2) of the Government Code, to consult privately with his or her client on an item on the agenda, or on a matter arising out of such item.

# **♣** DISABILITY ACCESS STATEMENT **♣**

Persons with disabilities who plan to attend this meeting and who may need auxiliary aid of service such as interpreters for persons who are deaf or hearing impaired, readers, or need large print are requested to contact the court administrator at (956) 523-4622.

DATED THIS	DAY OF AUGUS	ST, 2003.
By: Louis H. Bruni Webb County Ju		
<u>CE</u>	RTIFICATION OF NO	IOTICE AND POSTING
meeting of the Web of said notice, and bulletin board at the readily accessible t	bb County Commission that I posted a true and Courthouse door of the general public and said notice	ereby certify that the above notice of ioners Court, is a true and correct copy and correct copy of said notice on the of Webb County, Texas, at a place at all times on the day of e remained so posted continuously for led time of said meeting.
DATED THIS	DAY OF	, 2003
COUNTY CLERK,	WEBB COUNTY, TE	EXAS
BY:		